

**Argyll and Bute Council**  
**Comhairle Earra Ghaidheal agus Bhoid**

Customer Services  
Executive Director: Douglas Hendry



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7 August 2012

**NOTICE OF MEETING**

A meeting of the **HELENSBURGH & LOMOND AREA COMMITTEE** will be held in the **CEREMONIES ROOM, HELENSBURGH** on **TUESDAY, 14 AUGUST 2012** at **9:30 AM**, which you are requested to attend.

Douglas Hendry  
Executive Director - Customer Services

**BUSINESS**

1. **APOLOGIES**
2. **DECLARATIONS OF INTEREST**
3. **MINUTE OF MEETING 17 APRIL 2012** (Pages 1 - 10)
4. **MINUTE OF MEETING 12 JUNE 2012** (Pages 11 - 18)
5. **PUBLIC QUESTION TIME**
6. **CUSTOMER SERVICES**
  - (a) Request for Financial Assistance, Helensburgh - Thouars Twinning Committee (Pages 19 - 20)
  - (b) Helensburgh Public Realm Improvement (CHORD) - Verbal Update - CHORD Project Manager
  - (c) Blackhill Depot - Helen Ford (Pages 21 - 22)
  - (d) Appointment To Outside Organisations Within The Helensburgh And Lomond Area - Area Governance Manager (Pages 23 - 24)

**7. COMMUNITY SERVICES**

- (a) Applications for Financial Assistance 2012/13 Third Sector Grants - Morevain Martin (Pages 25 - 56)

**8. DEVELOPMENT AND INFRASTRUCTURE**

- (a) Cardross Village A814 Reconstruction - Presentation - Callum Robertson
- (b) Japanese Knotweed - (Report to Follow) Iain Welsh

**9. NOTICE OF MOTION UNDER STANDING ORDER 13 (Pages 57 - 58)**

**10. NOTICE OF MOTION UNDER STANDING ORDER 13 (Pages 59 - 60)**

**HELENSBURGH AND LOMOND AREA COMMITTEE**

Councillor Maurice Corry	Councillor Vivien Dance
Councillor George Freeman	Councillor David Kinniburgh
Councillor Robert Graham MacIntyre	Councillor Aileen Morton
Councillor Ellen Morton	Councillor Gary Mulvaney
Councillor James Robb (Chair)	Councillor Richard Trail (Vice Chair)

Contact: Belinda Ruthven – Area Governance Assistant Tel: 01436 658825

**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the  
VICTORIA HALLS, HELENSBURGH  
on TUESDAY, 17 APRIL 2012**

**Present:** Councillor Vivien Dance (Chair)  
Councillor David Kinniburgh Councillor Andrew Nisbet  
Councillor Ellen Morton Councillor James Robb  
Councillor Gary Mulvaney

**Also Present:** Alison Younger – Central Governance Manager  
Belinda Ruthven – Area Governance Assistant  
Fiona Campbell – Quality Improvement Officer  
Liz Marion - Social Economy Development Officer  
Chris Shirley – Quality Standards Manager  
Geoff Urie – Head Teacher, Hermitage Academy (Item 5(d )Only)  
Jim Anderson – Leisure Performance Manager  
Lorna Whyte – Facility Manager  
Mike Johnston – IOD Project Officer  
Hugh Blake – Senior Estates Surveyor  
Helen Ford – CHORD Project Manager  
Jolyon Gritten – Access Manager

Prior to the commencement of the meeting, the Chairman, on behalf of the Helensburgh and Lomond Area Committee, paid tribute to Councillor Al Reay, following his untimely death. She also passed on the good wishes of the Committee to Councillor Daniel Kelly and wished him a speedy recovery following his recent hospital stay.

The Chairman ruled and the Committee agreed, in terms of Standing Order 3.2.2 that a report regarding the Playing Fields at Rhu Road Higher, Helensburgh – Proposed Improvements by Helensburgh Cricket and Rugby Football Club, dealt with at item 9 of this minute, be taken as a matter of urgency as it is essential to implement these works prior to the commencement of the Helensburgh Highland Games on 2 June 2012.

## **1. APOLOGIES**

Apologies were intimated from:-

Councillor George Freeman  
Councillor Daniel Kelly  
Councillor William Petrie

## **2. DECLARATIONS OF INTEREST**

Councillor Andrew Nisbet declared a non-financial interest in relation to item 9, 'Playing Fields At Rhu Road Higher, Helensburgh - Proposed Improvements by Helensburgh Cricket & Rugby Football Club' , of this minute on the basis that he is a patron and past President of the Helensburgh Cricket and Rugby Football Club. He left the meeting during discussion of this item and accordingly took no part in the decision making process

**3. MINUTE OF MEETING 20 FEBRUARY 2012**

The minute of meeting 20 February 2012 was approved as a correct record.

**4. PUBLIC QUESTION TIME**

Mr Bill Jones

Mr Jones enquired as to whether members were aware of the recent success of the Helensburgh Rugby Club this season in:-

- Winning the RBS West League Division 2 title and being promoted to the RBS West League Division 1
- Winning the RBS Reserve League West Pod A and getting promoted to RBS Reserve League West Division 1
- Winning the RBS West Regional Bowl Final and qualifying for the National Bowl Final.

Mr Jones was asked to pass on the heartiest congratulations from Committee and also their very best wishes on these recent successes.

It was proposed that a letter be sent to formally congratulate the teams.

Mr Alastair Macbeth passed on his congratulations to the Area Committee for their success in securing funding for the Pool and Leisure Facility and other Capital Gains secured for the Helensburgh area and asked whether this had been achieved through individual or cross party co-operations, to which he was advised that it had been the latter.

Members were in agreement that consensus was always required to ensure these outcomes and were keen that the work of securing further funding would continue, as there were still some improvements to be made regarding the leisure facilities and also that credit should be given to Councillors Argyll and Bute wide as well as previous Councillors.

Mr Macbeth also referred to his previous concerns that Helensburgh and Lomond did not receive their 'fair share' of funding and whilst he recognised the rural nature of much of Argyll and Bute, he felt that this was still not being addressed.

In discussion, members felt that it should be said that 'fair share' should not be confused with 'same share' and examples were given of why this should be and that quality of service was paramount.

The importance of increased public awareness and engagement was highlighted as one of the positive outcomes in the area, particularly during the recent consultation exercises in the town.

Tony Davey – Cardross Community Council

Mr Davey welcomed the proposed increase to the community council administration grants of £10k Argyll and Bute wide and referred to the much

valued goodwill and voluntary work carried out by community councillors in the area.

Mr Davey then asked that recognition be given to Councillor Reay, who had recently passed away, for his enthusiasm and zeal as spokesperson for the Veterans, and trusted that this would be continued to the same extent following the forthcoming elections.

### Sephton MacQuire – Helensburgh Highland Games

Mr MacQuire passed on his thanks to Argyll and Bute Council for funding which had enabled a further championship to be held at the Helensburgh Games. He advised that there were now a total of four of these championships which in turn increases the amount of competitors that the Games attract.

## **5. COMMUNITY SERVICES**

### **(a) MOD FUNDING STEERING COMMITTEE**

Members considered a report by the Quality Improvement Officer regarding a bid placed by Argyll and Bute Council Education Service for funding from the £3m Support Fund for Schools with Service Children and were advised that the service had been successful in its bid under a number of headings, including £1000 to set up and run a Steering Group.

#### **Decision**

1. Agreed to endorse the composition of the Steering Group as set out in Appendix 1 of the submitted report.
2. Agreed that details of the Steering Group should now be circulated to all relevant organisations.
3. Agreed to note that Councillor representation on the Steering Group will be finalised by the Area Committee post election.
4. Agreed to record their congratulations to officers for securing the award

(Report by Quality Improvement Officer, dated 22 March 2012, submitted)

### **(b) THIRD SECTOR GRANTS 2012/2013**

Twenty Third-Sector Grant Applications were presented for consideration

#### **Decision**

1. Agreed that all Third Sector Grant applications are treated on merit.
2. Noted the Helensburgh and Lomond Third Sector Grant budget of £35000 for the financial year 2012/ 2013.

## 3. The Third Sector Grants were determined as follows:-

	<u>Organisation</u>	<u>Narrative</u>	<u>Total Project Costs</u>	<u>Awarded</u>
2.1	1st Rhu Scout Group	The application is for capital spends (tents, ground sheets etc) this does not comply with the criteria.	£6,022	£0
2.2	Acting Up	Contribution towards salary costs for the provision of arts workshops for young people.	£1,253	£630
2.3	Arrochar, Tarbet and Ardlui Heritage Group	A contribution towards the updating of brochures and displays.	£2,920	£1,110
2.4	Bicentenary Pipe Band Championships	A contribution towards the purchase of permits, insurances, advertising and catering for judges.	£10,019	£4000
2.5	Cardross, Colgrain and Craigendoran Senior Citizens Forum	A contribution towards the provision of a Summer and Christmas outing and lunches for isolated older people.	£3,280	£500
2.6	Cosy Sports and Recreation Group	The application is for canoes which are considered capital spend.	£4,352	£0
2.7	Cove and Kilcreggan Lunch Club	The provision of transport to the lunch club and outing for elderly people highlighted as socially isolated.	£2,439	£600
2.8	Cove and Kilcreggan Old People's Welfare Association	A contribution towards bus hire and hospitality events for older people.	£2,225	£280
2.9	Cove Burgh Hall	This application is ineligible as it is for Ladies toilets, capital spend.	£7,700	£0
2.10	ENABLE (Helensburgh and Lomond Branch)	A contribution towards 43 weeks of club activity, short breaks and 2 activity days for adults with learning difficulties.	£8,440	£780
2.11	Gibson Community Centre	To contribute towards the cost of 2 events to raise the profile of the hall. Plus a contribution towards subscriptions and insurances required to provide a community facility to the public.	£12,476	£1,300

2.12	Helensburgh and District Access Trust	The hosting of a long distance race on 3 <sup>rd</sup> June along the newly refurbished 3 Lochs way. The event is to promote Pancreatic Cancer research	£5,050	£1,850
2.13	Helensburgh and Lomond Highland Games	A contribution towards the costs of the Helensburgh and Lomond Highland Games	£4,650	£4000* <b>Subject to revised application being received and satisfactorily assessed.</b>
2.14	Helensburgh and Lomond Youth Forum	To contribute towards the provision of a summer program of activities for young people.	£1,445	£140
2.15	Helensburgh Heritage Trust	A contribution towards the costs of a number of events to celebrate the bicentenary of the paddle steamer Comet. These include a Steamboat event and a sailing competition.	£21,800	£3,000
2.16	Helensburgh Savoy	A contribution towards the costs of the production of 'Fiddler on the Roof'.	£13,781	£1,500
2.17	MS Society - Dumbarton & District Branch	A contribution towards the costs of hall hire and physiotherapist and for local MS sufferers.	£3,625	£1,400
2.18	Rosneath & Clynder Senior Citizens Association	A contribution towards the provision of 3 events for socially isolated senior citizens.	£2,395	£350
2.19	Rosneath Peninsula Highland Gathering	A contribution towards the costs of the Highland Gathering to be held in Rosneath in June.	£12,020	£4000
2.20	Rosneath Peninsula West Community Development Trust	A contribution towards the hosting of a number of events including a film show, parade, Poetry event and boat sculptures by local school children.	£4,250	£2,000

4. Agreed that these awards are pending confirmation of receipt of End of Year Reports for 2011/12, outstanding documentation and financial assessment and that the amount available for consideration at the August 2012 Area Committee would be £7560

(Report by Community Development Officer, dated 17 April 2012 submitted)

(c) **PROPOSAL FOR PRIMARY SCHOOL REPORTING**

Members were briefed by the Quality Standards Manager on the current process for the provision of information on primary school achievements to elected members and advised of the complexity and time-consuming nature of this approach.

**Decision**

1. Agreed that Education Scotland (HMIE) reports on individual schools be presented to the relevant Business Day by the head teacher following the report's publication.
2. Agreed that the Quality Improvement Officer(s) for the schools in each area attends the Area Committee on an annual basis to provide a brief update on issues pertaining to the schools in the area, eg. Awards, new appointments or major curriculum developments.
3. Agreed that the Quality Improvement Officer(s) attend the Local Area Community Planning Group on an annual basis to present the Education Service's Standards and Quality Report, outlining any local issues.

(Report by Quality Standards Manager, dated 17 April 2012, submitted)

(d) **HERMITAGE ACADEMY STANDARDS AND QUALITY REPORT**

Members were briefed by the Head Teacher, Hermitage Academy on the contents of the Attainment and Achievement Report for 2012. The SQA results were outlined and members heard an update on the Curriculum for Excellence.

**Decision**

1. To note the update by the Head Teacher, Hermitage Academy.
2. Agreed to request that the Head Teacher, Hermitage Academy, circulate benchmarking report in the form of DVD to members.
3. Agreed to congratulate the pupils, Head Teacher, staff and parents of Hermitage Academy on their achievements.

(Hermitage Academy Attainment and Achievement Report, dated April 2012, submitted)

(e) **LEISURE SERVICES UPDATE**

Members were briefed on a report by the Leisure Performance Manager which outlined the performance of Helensburgh Pool comparing a full year in 2008/9 to a full year in operation in 2011/12. Members were also provided with the user numbers for the Victoria Halls over the past two



years. A Power-point presentation by the Facility Manager on the current and ongoing development of the Helensburgh Swimming Pool and Victoria Halls was also given.

**Decision**

1. To note the contents of the report and presentation.
2. Agreed to commend the Officer and staff on their commitment and performance in the successful management of both facilities.

(Report and PowerPoint Presentation by Leisure Performance Manager, dated 17 April 2012, submitted)

**6. CHIEF EXECUTIVE'S - IMPROVEMENT AND HR**

**(a) AREA SCORECARDS**

Members were briefed by the IOD Project Officer on a report on the findings following the data workshop session on 20 February 2012 which members had attended and also on the draft Area Scorecard which was based on those findings.

**Decision**

1. Agreed to review the findings of the data selection session.
2. Agreed to adopt the resultant area scorecard but refer the further refinement of performance data to the new Helensburgh and Lomond Area Committee.
3. Agreed that all references to LEADER funding in the scorecard be amended to read 'External Grants' in order that it is relevant to Helensburgh and Lomond area.

(Report by Performance Manager, dated 17 April 2012, submitted)

**7. CUSTOMER SERVICES**

**(a) THE QUEEN'S DIAMOND JUBILEE – THE BIG LUNCH**

Members were briefed by the Area Governance Manager on a report which outlined the background to 'The Big Lunch' event and which proposed how the Council can support this as part of the celebrations for HM The Queen's Diamond Jubilee.

**Decision**

1. Agreed that this initiative is dealt with in the same manner as other events to celebrate the Queen's Diamond Jubilee by disseminating this to community councils to promote within their local communities.
2. Agreed that the paperwork is circulated to the relevant services to

ensure that support for the event is provided where possible.

(Report by Executive Director, Customer Services, dated 4 April 2012, submitted)

(b) **COMET ARCHWAY - HUGH BLAKE**

Members were advised in a report by the Senior Estates Surveyor, of a request from the Helensburgh Heritage Trust to erect a two-dimensional silhouette of Henry Bell's ship 'The Comet' on a grassed amenity area forming part of the Helensburgh Pier. The proposed location was indicated on an attached plan.

**Decision**

1. Agreed to note the content of the submitted report.
2. Agreed that additional information is gathered regarding the structure and whole life costs of the proposed silhouette and a further report brought to the next meeting of the Helensburgh and Lomond Area Committee for consideration.

(Ref: Report by Senior Estates Manager, dated 17 April 2012, submitted.)

## 8. DEVELOPMENT AND INFRASTRUCTURE

(a) **CONSOLIDATION OF ROADS AND AMENITY SITES TO BLACKHILL DEPOT UPDATE**

Members were advised by the CHORD Project Manager, that the Full Business Case (FBC) for the consolidation of depot services in Helensburgh to Blackhill Depot was now complete and will go forward to the Executive in May for approval.

**Decision**

1. Agreed to note that the FBC will be presented to the Executive in May 2012 for approval.
2. Agreed to request that an update report be brought to the June 2012 Area Committee.

(Ref: Report by Executive Director of Development and Infrastructure Services, dated 11 April 2012, submitted)

(b) **OBJECTIONS TO CORE PATHS NETWORK**

Members considered a report from the Access Manager on the objections received following the public consultation for the Core Paths Plan following the Public Consultation which closed on 4<sup>th</sup> April 2011.

**Decision**

1. Agreed to note the content of the submitted report.
2. Agreed that members are invited to make comments on the submitted reports during the 4 week consultation period that commences at a date after 17<sup>th</sup> April 2012.
3. Agreed that members encourage Community Councils to discuss and comment on the submitted reports.

(Ref: Report by Access Manager, dated 17 April 2012, submitted)

Having earlier declared an interest in the following item, Councillor Andrew Nisbet left the room and took no part in the discussion of this item.

**9. PLAYING FIELDS AT RHU ROAD HIGHER, HELENSBURGH - PROPOSED IMPROVEMENTS BY HELENSBURGH CRICKET & RUGBY FOOTBALL CLUB**

Members were asked to note the contents of a report by the Estates Surveyor, on the proposed improvement works proposed by the Helensburgh Cricket and Rugby Football Club (HCRFC) to the leased playing fields at Rhu Road Higher, Helensburgh.

**Decision**

Agreed to note the content of the submitted report.

(Ref: Report by Estates Surveyor, dated 17 April 2012, submitted.)

There being no further business, the meeting closed at 1.15pm and the Chair gave her thanks to all members and officers for their commitment over the past five years, and on behalf of the present Helensburgh and Lomond Area Committee, wished the new Committee all the very best for the future.

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**MINUTES of MEETING of HELENSBURGH & LOMOND AREA COMMITTEE held in the  
VICTORIA HALLS, HELENSBURGH  
on TUESDAY, 12 JUNE 2012**

**Present:** Councillor James Robb (Lead Councillor)  
Councillor Vivien Dance Councillor Aileen Morton  
Councillor David Kinniburgh Councillor Ellen Morton  
Councillor George Freeman Councillor Gary Mulvaney  
Councillor Robert G MacIntyre Councillor Richard Trail

**Also Present:** Shirley MacLeod – Area Governance Manager  
Belinda Ruthven – Area Governance Assistant  
David Clements - Improvement and Organisational Development  
Programme Manager  
Callum Robertson – Roads Performance Manager  
Jim Smith – Head of Roads and Amenity Services  
Hugh Blake – Estates Surveyor  
Mark Lodge – Statutory Planning Manager  
Iain Welsh – Project Manager

The Chair welcomed the public and new and returning Members to the meeting and advised those present that information on the forthcoming Informal Referendum on Public Realm Improvements which would be on 25<sup>th</sup> June 2012 would follow in a published notice.

The Committee noted that in terms of Section 50(A) (4) of the Local Government (Scotland) Act 1973, the report submitted at item 8 a) of the agenda, contained information that would have made it possible to exclude the public for this item of business on the grounds that it was likely to involve the disclosure of exempt information as defined in Paragraph 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973. Notwithstanding this, the Chair ruled and the Committee agreed to discuss the item, other than the elements thereof specifically covered by the 1973 Act in public session.

**1. APOLOGIES**

Apologies were intimated from Councillor Maurice Corry.

**2. DECLARATIONS OF INTEREST**

Councillor Richard Trail declared a non-financial interest in relation to Item 7c) (Proposed Comet Archway, Helensburgh Pier), of the agenda, on the basis that he is a member of the Helensburgh Heritage Trust. He left the meeting during discussion of this item and accordingly took no part in the decision making process

**3. MINUTE OF MEETING 17TH APRIL 2012**

The Minute of Meeting 17<sup>th</sup> April 2012 was amended to note that Councillor Ellen Morton had left the meeting prior to discussion of Item 9 of the minute. The amended minute was not approved by members. Further clarification on matters

outstanding from the minute was requested by members and these matters were addressed by officers.

#### **4. PUBLIC QUESTIONS**

Andrew Nisbet, local resident, asked for clarification on how it was proposed to meet the requirement of Councillor Robb's motion to report the outcome of the Informal Referendum on the Helensburgh Public Realm Improvements to the full council within the required timescale.

Councillor Robb responded that the findings would be reported within the timescale and that details of eligibility to vote would be made public in a forthcoming press release and that he felt it was courtesy to advise members in the first instance.

Nigel Millar, Helensburgh Community Council, enquired as to whether the methodology which would be used in forthcoming Informal Referendum would be representative of the area's views and would not be open to manipulation in the wording of the relative options.

Councillor Robb responded that cognisance of this had been taken into consideration. He advised that every effort had been made to ensure that the methodology was robust and democratic.

Kathleen Siddle, Helensburgh Community Council, enquired as to what form the Informal Referendum would take, to which the Chair responded that this information would be made available following this meeting and that he would advise accordingly.

Andrew Nisbet enquired as to whether the shuttlebus service which would be implemented during the Cardross – Helensburgh road works would include pick up and drop off at Ardarden.

Callum Robertson, Roads Asset Manager responded to this by advising that the shuttle service would include only points on the A814 from Cardross to Helensburgh.

#### **5. IMPROVEMENT AND HR**

##### **(a) AREA SCORECARDS - DAVID CLEMENTS**

Members were briefed by the Improvement and Organisational Development Programme Manager on the latest Area Scorecard which had been adopted following workshops with the Area Committee during 2011/2012 and which reports the latest Area performance across the range of services selected.

##### **Decision**

1. Agreed to review the performance reported on the Area Scorecard
2. Agreed to participate in further development of the Area

Scorecard to better reflect current topics of interest at a future Business Day.

(Report by Improvement and Organisational Development Programme Manager, dated 12 June 2012, submitted)

## 6. DEVELOPMENT AND INFRASTRUCTURE

### (a) CONSULTATION ON POTENTIAL ADDITIONAL SITES FOR PROPOSED LOCAL DEVELOPMENT PLAN - MARK LODGE

Members were asked to note the contents of a report by the Development Policy Manager on the sites in the Helensburgh and Lomond Planning areas that have been submitted in response to, and as part of the public consultation on the Main Issues Report of the Local Development Plan (LDP). The appendix details potential additional sites for consideration for inclusion in the Proposed LDP and which details of the three categories are identified.

#### Decision

1. Agreed to note the content of the submitted reports and the additional sites as detailed in the Appendix.
2. Agreed that the sites at Ardencaple, Fort Road Kilcreggan, and Linn Botanic Gardens, Cove, as detailed in the Appendix, be subject to a minimum 28 days public consultation to help inform the preparation of the proposed LDP.

(Ref: Report by Development Policy Manager, dated 12 June 2012, submitted)

### (b) PROPOSED CARRIAGEWAY RECONSTRUCTION WORKS 2012-13

Members were asked to note the contents of a report by the Roads Performance Manager, on the revised budget scheme allocation and progress to date on the delivery of the works programme.

#### Decision

Agreed to note the Scheme list, sequence and progress to date on the planning, consultation and implementation of the works programme.

(Ref: Report by Roads Performance Manager, dated 12 June 2012, submitted)

## 7. CUSTOMER SERVICES

### (a) COMMUNITY SAFETY FORUM & LINKAGES TO OTHER GROUPS - AREA GOVERNANCE MANAGER

Members were updated in a report by the Area Governance Manager on the current status and membership of local Community Safety Forums

(CSFs) and briefed on where these lay in relation to other groups such as Local Area Community Planning Groups and the Argyll and Bute Community Safety Partnership.

**Decision**

1. Agreed to note the current status of the CSF in the Helensburgh and Lomond Area.
2. Agreed to appoint two members to the Helensburgh and Lomond CSF as follows :  
  
Councillor Gary Mulvaney and Councillor Vivien Dance
3. Agreed to note the intention to schedule meetings to facilitate improved communications with Helensburgh & Lomond Area Community Planning Group.

(Ref: Report by Area Governance Manager, dated 12 June 2012, submitted)

(b) **APPOINTMENT TO OUTSIDE ORGANISATIONS WITHIN THE HELENSBURGH AND LOMOND AREA - AREA GOVERNANCE MANAGER**

Members were invited to consider appointments to local bodies/organisations within the Helensburgh and Lomond area

**Decision**

Agreed to appoint the following Elected Members to the outside bodies/organisations as detailed below.

<b>Outside Body/Organisation</b>	<b>Elected Member Appointed</b>
Argyll Community Housing Association Local Area Committee	Councillor Ellen Morton
Helensburgh Crime Prevention Panel	Councillor Vivien Dance
Cardross Trust, Moore's Mortification Fund	Councillor Ellen Morton
Glasgow Airport Consultative Committee	Councillor Maurice Corry
Lower Clyde Greenspace (formerly Lower Clyde River Valley Project)	Councillor Aileen Morton
Dunbritton Housing Association	Councillor Gary Mulvaney
West of Scotland Loan Fund Board	Councillor James Robb
Duchess Woods Local Nature Reserve Committee	Councillor Aileen Morton
MOD Funding Steering Group	Councillor Ellen Morton Councillor George Freeman

(Ref: Report by Area Governance Manager, dated 12 June 2012, submitted)



(c) **PROPOSED COMET ARCHWAY, HELENSBURGH PIER - HUGH BLAKE**

Councillor Richard Trail, having earlier declared an interest in the following item, left the room at this point.

Members were updated in a report by the Senior Estates Manager, on the request from the Helensburgh Heritage Trust to erect a two dimensional silhouette of Henry Bell's ship 'Comet' on a grassed area forming part of Helensburgh Pier and on the findings of the Council's consultant engineers with regard to the proposed silhouette.

**Decision**

Agreed that, regrettably, the Area Committee could not support the proposal

(Ref: Report by Senior Estates Surveyor, dated 12 June 2012, submitted

Councillor Trail rejoined the meeting at this point. There followed a short break and the meeting reconvened at 11.15am.

(d) **HERMITAGE PARK- HLF - PARKS FOR PEOPLE APPLICATION**

Members were asked to consider the contents of a report by the Senior Development Officer, advising them of the response to the request from Friends of Hermitage Park Association that the Council submits a bid to the Heritage Lottery Fund 'Parks for People' programme for the 31 August deadline and to note that the proposal is unachievable within the proposed timeframe.

**Decision**

1. Agreed to note the contents of the submitted report and acknowledged that a further report which should recognise timelines for funding submission dates, should be submitted to next scheduled meeting of Helensburgh and Lomond Area Committee Business day and to invite representatives from Friends of Hermitage Park Association and relevant Council Officers to that meeting for the purpose of discussing the matter.
2. Noted that the Area Committee support this project in principle and expect that sufficient officer time is provided to the group to ensure a robust bid for HLF funding can be submitted in advance of the next submission deadline of 28<sup>th</sup> February 2013, and asked that the Executive Director of Development and Infrastructure attend and provide a timescale and programme of support to the August Business Meeting in order that this can be achieved.

(Ref: Report by Social Enterprise Snr Development Officer, dated 12 June 2012, submitted)

## 8. EXEMPT ITEMS

The Committee resolved in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public for the following items of business on the grounds that they were likely to involve the disclosure of exempt information as defined in Paragraph 9 of Part 1 of Schedule 7A to the Local Government (Scotland) Act 1973.

**Paragraph 9** Any terms proposed or to be proposed by or to the authority in the course of negotiations for a contract for the acquisition or disposal of property or the supply of goods or services.

### (a) **KIDSTON PARK, PROPOSED IMPROVEMENTS - IAIN WELSH**

Members were asked to consider a report by the Amenity Asset Manager, on the current improvements being developed at Kidston Park.

#### **Decision**

1. Agreed to note the contents of the submitted report
2. Agreed to instruct officers to:-
  - a) investigate acceleration of repairs to sea wall
  - b) provide updates to Members on the progression of order of works by e-mail on an ongoing basis
  - c) ensure safe access to the café and play area in the event of work on the sea wall having to continue once the café and play park are in use.
  - d) ensure safe site access in the event that the café and play park are completed in advance of sea wall repair.

(Ref: Report by Amenity Asset Manager, dated 12 June 2012, submitted)

### (b) **SALE OF THE OLD SCHOOL, KILCREGGAN - MOIRA WALKER**

Members considered a report by the Estates Surveyor on the Sale of the Old School, Kilcreggan

#### **Decision**

Agreed to the recommendations contained within the submitted report.

(Ref: Report by Estates Surveyor, dated 11 June 2012, submitted)

### (c) **COVE AND KILCREGGAN YOUTH CAFE - ROY ALEXANDER**

Members considered a report by the Estates Surveyor on the request received from Cove and Kilcreggan Youth Café.

**Decision**

Agreed to the recommendations contained within the submitted report.

(Ref: Report by Estates Surveyor, dated 12 June 2012, submitted)

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**ARGYLL & BUTE COUNCIL****HELENSBURGH AND  
LOMOND AREA  
COMMITTEE  
14<sup>th</sup> August 2012**

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**CUSTOMER SERVICES**

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**REQUEST FOR FINANCIAL ASSISTANCE HELENSBURGH – THOUARS  
TWINNING COMMITTEE**

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**1. SUMMARY**

- 1.1 Request for financial assistance from the Helensburgh and Lomond Area Committee Twinning Budget 2012/13 has been received from the Helensburgh Twinning Committee towards the costs of promoting the Helensburgh- Thouars Twining Association.

**2. RECOMMENDATIONS**

- 2.1 Members are asked to note the request and agree to grant the sum of £833 from the Twinning Budget for 2012/13 towards the costs of this initiative.

**3. BACKGROUND**

- 3.1 Helensburgh – Thouars Twinning Association was set up in 1983 with Dumbarton District Council to link the town of Thouars, France with Helensburgh. The Twinning Agreement was re-signed with Argyll and Bute Council in 1999. Accordingly, the Association is due to celebrate 30 years of effective twinning between the towns in 2013 and the Committee is keen to make sure the visit is a special, memorable event.
- 3.2 The Argyll and Bute Council budget available for 2012/13 is £833 to financially support twinning initiatives.

**4. DETAILS**

- 4.1 Over the last 29 years the twinning between Helensburgh and Thouars has proven to be successful with visits between the two towns, which has assisted French and Scottish young people with work experience in another country and is of great benefit to those who are learning languages.
- 4.2 In recognition of the anniversary event, the Association wishes to promote the twinning links locally, with a specific emphasis on increasing the number of young people and young families who participate in the twinning links.

- 4.3 Particular initiatives being undertaken this year in preparation for the anniversary visit include development of the Association's website, production of a promotional brochure, purchase of banners, and the purchase of a small marquee to facilitate promotional activities even when the weather is inclement. It is assistance towards the cost of these promotional activities which is being sought by the Committee in this request.

## 5. IMPLICATIONS

<b>Policy:</b>	Consistent with Council's policy to support twinning links between Helensburgh and Thouars
<b>Financial:</b>	Utilising the Twinning Budget 2012/13
<b>Personnel:</b>	None
<b>Equal Opportunities:</b>	None

For further information contact: Shirley MacLeod, Area Governance Manager

Telephone 01360 707134, [shirley.macleod@argyll-bute.gov.uk](mailto:shirley.macleod@argyll-bute.gov.uk)

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**ARGYLL AND BUTE COUNCIL  
DEVELOPMENT & INFRASTRUCTURE  
SERVICES**

**HELENSBURGH & LOMOND  
AREA COMMITTEE  
14 AUGUST 2012**

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**HELENSBURGH DEPOT RATIONALISATION – CONSOLIDATION OF DEPOT SERVICES  
AT BLACKHILL DEPOT - UPDATE**

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**1. SUMMARY**

1.1 The purpose of this paper is to update the Committee on progress with the consolidation of depot services at Blackhill Depot following the submission of an information paper to the Committee on the 17<sup>th</sup> April 2012.

**2. RECOMMENDATION**

2.1 That the Committee note that the FBC will be presented to the Council on the 23 August 2012.

**3. UPDATE**

3.1 Since the 17<sup>th</sup> April, the FBC has been presented and agreed by the Development and Infrastructure Services DMT Strategic Board and by the Senior Management Team. It will be presented to the Council for approval on the 23 August 2012.

3.2 Planning application was approved by PPSL in May 2012.

3.3 The Building Warrant application was submitted on the 18 April 2012. Positive discussions have been held with Building Control and it is expected that the Warrant will be issued this month.

3.4 Subject to approval by the Council, the intention is to Tender the works in September, estimated site start November 2012, completion May 2013.

Jim Smith, Head of Roads and Amenity Services, Development and Infrastructure Services  
14 August 2012

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**ARGYLL AND BUTE COUNCIL  
CUSTOMER SERVICES**

**HELENSBURGH AND LOMOND  
AREA COMMITTEE  
14<sup>th</sup> August 2012**

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**APPOINTMENT TO OUTSIDE ORGANISATIONS WITHIN THE HELENSBURGH AND LOMOND AREA**

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**1. SUMMARY**

The purpose of this report is to consider appointments to the Helensburgh and District Access Trust following an approach which has been made to the Council by the group.

**2. RECOMMENDATIONS**

2.1 Members are asked to consider and agree to the request to appoint an Elected Member to the Helensburgh & District Access Trust as detailed in 3.2.

**3. DETAIL**

3.1 The Helensburgh and Lomond Area Committee of the 12<sup>th</sup> June 2012 made a number of appointments to outside bodies/organisations within Helensburgh and Lomond, since which time a request from the Helensburgh & District Access Trust has come to light.

3.2 The Access Trust has noted that they have enjoyed the support of the Council since its inception in 1990, and that the Council has routinely appointed an elected Member to the group's committee. They see significant benefit in maintaining this link and have requested that the Helensburgh and Lomond Area Committee at this time appoint one Member to the group to restore the link which they see as important to both parties.

**4. IMPLICATIONS**

**Policy:**

This is in keeping with the Council's commitment to work in partnership with other agencies and organisations within the Helensburgh and Lomond area.

**Financial**

The Council will incur costs for Members participating in the these meetings

**Personnel:**

None

**Equal Opportunities:**                      None

For further information contact: Shirley MacLeod, Area Governance Manager

Telephone: 01369 707134

6<sup>th</sup> August 2012

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**ARGYLL AND BUTE COUNCIL**
**HELENSBURGH AND LOMOND  
AREA COMMITTEE**
**COMMUNITY SERVICES**
**14 AUGUST 2012**


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**THIRD SECTOR GRANTS 2012/13**


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**1.0 SUMMARY**

- 1.1 This report details recommendations for the award of Third Sector Grants (including Events and Festivals) to Third Sector organisations for Helensburgh and Lomond.
- 1.2 Applications are considered twice yearly in April and August. This is intended to avoid allocation of the full budget at one meeting and enable activities held later in the year to be funded.
- 1.3 The total Third Sector Grant budget made available by the Council for allocation in Helensburgh and Lomond for 2012/13 is £35,000.
- 1.4 £27,440 was awarded to 17 organisations at the Area Committee meeting in April. The total budget remaining for allocation is £7,560.
- 1.5 Seven applications have been received in this second and last round of applications, none of which are for Events and Festivals.

**2.0 RECOMMENDATIONS**

- 2.1 The seven organisations listed below are awarded funding from the Third Sector Grants budget, as per the table below.
- 2.2 Those organisations that have received funding for two years or more to receive same amount they received in 2011/12.
- 2.3 Where possible, and if appropriate, new applicants should receive all or most of the amount requested (up to 50% total project costs) unless, proportionally, a very large amount of funding is sought.

**3.0 DETAIL**

	<u>Organisation</u>	<u>Grant Awarded 2011/12</u>	<u>Total Project Costs</u>	<u>Amount Requested</u>	<u>Recommendation</u>
3.1	Ardencaple Boys Club	Nil	£1320	£660	£660
3.2	Friends of Duchess Wood	£132	£800	£400	£135

	<u>Organisation</u>	<u>Grant Awarded 2011/12</u>	<u>Total Project Costs</u>	<u>Amount Requested</u>	<u>Recommendation</u>
3.3	Cove and Kilcreggan Youth Cafe	Nil	£1,040	£520	£520
3.4	Helensburgh Play Park Association	Nil	£18,000	£1,570	£1,570
3.5	Garelochhead and Portincaple Community Trust	Nil	£8,305	£4,000	£4,000
3.6	Riding for the Disabled Association - Gareloch Group	£450	£11,160	£5,580	£450
3.7	Royal British Legion Scotland - Helensburgh and District	£225	£904	£452	£225
	<b>Total</b>		<b>£24,909</b>	<b>£14,052</b>	<b>£7,560</b>
			<b>Total Recommended</b>		<b>£7,560</b>
			<b>Balance</b>		<b>£0</b>

	<b>Organisation</b>	<b>Rationale for grant allocation</b>
3.1	Ardencaple Boys Club	The provision of appropriate First Aid training for 20 people. This has increased from a 1 day to a 2 day course with a doubling of the costs. The 20 qualified adults can then support approximately 250 young people to compete in both local and national tournaments
3.2	Friends of Duchess Wood	The provision of a Woodland Heritage course in Plant Husbandry would enable the members to properly maintain this resource and pass on information to the wider community including new members through a recruitment event
3.3	Cove and Kilcreggan Youth Cafe	The provision of drama workshops as requested by young people wishing to perform to raise funds for the organisation, sailing courses so that they can compete in local regattas and skate boarding sessions. The organisation have restricted Lottery funds to upgrade the skate park at the side of the café. This will provide an on site resource to the young people to practice the skills acquired at the Clydebank skate park lessons
3.4	Helensburgh Play Park Association	The delivery of new play equipment for the second stage of the refurbishment of Hermitage Play park. This work has been carried out in partnership with Friends of Hermitage Park and Argyll & Bute Council. Once delivered and installed Hermitage Play Park have a Service Level Agreement with the Council for maintenance.
3.5	Garelochhead and Portincaple Community Trust	A range of community consultation events including focus group workshops, door to door questionnaires and public open days. The previous plan resulted in a number of community projects delivering new resources to the village. It is anticipated that the new Action Plan for the area will stimulate equally good results.
3.6	Riding for the Disabled Association - Gareloch Group	The organisation delivers a service to anyone within the Helensburgh and Lomond area with a disability. The application is for insurance and livery costs for 2 horses along with competition entry fees, information/test sheets and transport costs. They compete both locally and nationally and have an excellent record of achievements. The organisation has a comprehensive training programme for volunteers to assist the riders.
3.7	Royal British Legion Scotland - Helensburgh and District	The hosting of a Remembrance Day parade including hospitality and contingency plans for wet weather. The organisation is well supported locally and this event is now well established in the local calendar

#### **4.0 CONCLUSION**

- 4.1 All organisations have been contacted and grant applications assessed, and where applicable, have received financial approval.

#### **5.0 IMPLICATIONS**

- 5.1 Policy: None  
5.2 Financial: As per area budget allocation.  
5.3 Legal: None  
5.4 HR: None  
5.5 Equalities Consistent with the Equal Opportunities policy of Argyll and Bute Council.  
5.6 Risk: Monitoring of the process will minimise any risk to the Council  
5.7 Customer Service: None

#### **6.0 APPENDICES**

- 6.1 Officer assessment reports submitted.

**Margaret Fyfe**  
**Community Development Manager**

**31 July 2012**

**For further information contact:** *Morevain Martin, Community Development officer for Helensburgh and Lomond. Tel No 01436 658735*

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**ASSISTANCE TO THIRD SECTOR ORGANISATIONS****Assessment form Third Sector Grants including Events and Festivals****1 Details**

<b>Name of Assessing Officer</b>	Morevain Martin	
<b>Name of Organisation</b>	Ardencaple Boys Club	
<b>Contact Person in Organisation</b>	Mr E Birss	
<b>Have you contacted/visited the organisation to assess this application?</b>	Contacted	
<b>Name and Designation of Council Officer you have contacted to discuss the application eg Arts &amp; Culture, Social Work, Sports etc.</b>		
<b>Name:</b>	Martin Caldwell	<b>Designation:</b> Lower Schools Sports Coordinator
<b>Third Sector</b> Yes	<b>Events and Festivals</b>	<input type="checkbox"/>
<b>a) Grant requested from A &amp; B Council?</b>	£660	
<b>b) Grant awarded last year?</b>	£0	
<b>c) Total Project cost?</b>	£1,320	
<b>d) How much coming from own resources?</b>	£660	
<b>e) How much coming from other agencies?</b>	£0	
<b>f) Grant Recommendation</b>	£660	
<b>Reason for grant:</b>	<i>(Please be specific as this will inform the subsequent contract)</i> The provision of appropriate First Aid training for 20 people. This has increased from a 1 day to a 2 day course with a doubling of the costs. The 20 qualified adults can then support approximately 250 young people to compete in both local and national tournaments	
<b>Please tick which of the following is being addressed:</b>		
a)	Addressing Social Inclusion	Yes
b)	Alleviation of rural isolation	
c)	Community Capacity Building	
d)	Enhancement of quality of life for residents and visitors	Yes
e)	Positive impact on local communities	Yes
f)	Improvement of health and wellbeing	Yes
g)	Positive impact on the local environment	
<b>Have you received an end of project report for the previous grant award? Yes No</b>		
<b>If No, please give a reason</b>		
New Application		
<b>Do you concur with the organisation in their assessment of need? Please supply a very brief summary</b>		
The organisation previously funded the First Aid training themselves However the Scottish Youth Football Association now require the training period to be doubled with substantial cost implications. This training will enable the club to have 20 people skilled in First Aid for 3 years		
<b>If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?</b>		
New Application		

**2 Financial Check – Have you checked the Organisation is:**

a)	Has passed financial check	Yes	
b)	Fully constituted	Yes	
c)	Has submitted a bank statement for all bank/savings accounts	Yes	
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes	
e)	Within 50% of the costs for the project/activity	Yes	
<b>Additionally, for Events and Festivals, have you checked the Organisation has:</b>			
g)	A viable business plan	Yes	No
h)	A marketing plan for the activity	Yes	No
i)	A previous event budget	Yes	No
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes	No
k)	Evidence of appropriate insurance coverage	Yes	No
l)	Compliance with all relevant legal and licensing requirements	Yes	No
m)	Letters of support from other funders or local organisations	Yes	No

**3 General Criteria**

a)	Is the activity non-political?	Yes	
b)	Is the project consistent with Council priorities?	Yes	
c)	Does the project have open membership?	Yes	
d)	Have sponsorship agreements been checked?	N/A	
e)	How many people overall will benefit from this grant?	250 Children	
f)	Is the organisation well established?	Yes	
g)	Have you identified any training needs for the organisations committee or volunteers?	No	
h)	Does the organisation have volunteer training in place?	Yes	
i)	Have you confidence in their ability to deliver a service?	Yes	

**4 Policy and Procedures**

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	To Be Confirmed	
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Comments : Awaiting copies of all Child Protection policies			



**5 Equal Opportunities**

What are the clients ethnic group(s)? Open to all

**A White**  
 Scottish       Other British       Irish  
 Any other White background please specify

**B Mixed**  
 Any Mixed background please specify

**C**  Eastern European

**D Asian, Asian Scottish or Asian British**  
 Indian       Pakistani  
 Bangladeshi       Chinese  
 Any other Asian background please write in

**E Black, Black Scottish or Black British**  
 Caribbean       African  
 Any other Black background please write in

**F Other Ethnic background**  
 Any other background please write in

**Signed:** .....

**Designation:** .....

**Date:** .....

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**ASSISTANCE TO THIRD SECTOR ORGANISATIONS****Assessment form Third Sector Grants including Events and Festivals****1 Details**

<b>Name of Assessing Officer</b>	Morevain Martin	
<b>Name of Organisation</b>	Friends of Duchess Wood	
<b>Contact Person in Organisation</b>	Mr D Lewin	
<b>Have you contacted/visited the organisation to assess this application?</b>	Contacted	
<b>Name and Designation of Council Officer you have contacted to discuss the application eg Arts &amp; Culture, Social Work, Sports etc.</b>		
<b>Name:</b>	Tom Murphy Danny Harkins	<b>Designation:</b> Streetscene Area Manager Employability team Manager
<b>Third Sector</b>	Yes	<b>Events and Festivals</b> <input type="checkbox"/>
<b>a) Grant requested from A &amp; B Council?</b>	£400	
<b>b) Grant awarded last year?</b>	£132	
<b>c) Total Project cost?</b>	£800	
<b>d) How much coming from own resources?</b>	£400	
<b>e) How much coming from other agencies?</b>	£0	
<b>f) Grant Recommendation</b>	£135	
<b>Reason for grant:</b>	<i>(Please be specific as this will inform the subsequent contract)</i> Both of the above mentioned officers are working with Friends of Duchess Wood to redress the damage caused to the wood in the severe storms and have put aside funds for new trees. However, the provision of a Woodland Heritage course in Plant Husbandry would enable the members to properly maintain this resource and pass on information to the wider community including new members through a recruitment event	
<b>Please tick which of the following is being addressed:</b>		
a)	Addressing Social Inclusion	Yes
b)	Alleviation of rural isolation	Yes
c)	Community Capacity Building	Yes
d)	Enhancement of quality of life for residents and visitors	Yes
e)	Positive impact on local communities	Yes
f)	Improvement of health and wellbeing	Yes
g)	Positive impact on the local environment	Yes
<b>Have you received an end of project report for the previous grant award? Yes</b>		
<b>If No, please give a reason</b>		

**Do you concur with the organisation in their assessment of need? Please supply a very brief summary**

This application is for training and volunteer recruitment . The number of people that would benefit will be cascaded out to the wider community.

**If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?**

This will enable the training to take place but with a scaled down recruitment event

**2 Financial Check – Have you checked the Organisation is:**

a)	Has passed financial check	Yes
b)	Fully constituted	Yes
c)	Has submitted a bank statement for all bank/savings accounts	Yes
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes
e)	Within 50% of the costs for the project/activity	Yes

**3 General Criteria**

a)	Is the activity non-political?	Yes
b)	Is the project consistent with Council priorities?	Yes
c)	Does the project have open membership?	Yes
d)	Have sponsorship agreements been checked?	N/A
e)	How many people overall will benefit from this grant?	100,000 visit the wood pa
f)	Is the organisation well established?	Yes
g)	Have you identified any training needs for the organisations committee or volunteers?	The application is for training to expand the membership and provide a better resources
h)	Does the organisation have volunteer training in place?	Yes
i)	Have you confidence in their ability to deliver a service?	Yes

**4 Policy and Procedures**

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	N/A
b)	Clear recruitment policies	Yes
c)	Ongoing training and support for volunteers	Yes
d)	A code of conduct for staff and volunteers	Yes
e)	A Code of Good Practice	Yes
f)	An Equal Opportunities Policy	Yes
g)	A Policy for Managing Confidential Information	Yes

h)	Grievance Procedure for staff and volunteers	Yes
i)	A Disciplinary Procedure for staff and volunteers	Yes
Comments :		

**5 Equal Opportunities**

What are the clients ethnic group(s)? Open to all

**A White**  
 Scottish       Other British       Irish  
 Any other White background please specify

**B Mixed**  
 Any Mixed background please specify

**C**  Eastern European

**D Asian, Asian Scottish or Asian British**  
 Indian       Pakistani  
 Bangladeshi       Chinese  
 Any other Asian background please write in

**E Black, Black Scottish or Black British**  
 Caribbean       African  
 Any other Black background please write in

**F Other Ethnic background**  
 Any other background please write in

**Signed:** .....

**Designation:** .....

**Date:** .....

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**ASSISTANCE TO THIRD SECTOR ORGANISATIONS****Assessment form Third Sector Grants including Events and Festivals****1 Details**

<b>Name of Assessing Officer</b>	Morevain Martin	
<b>Name of Organisation</b>	Cove and Kilcreggan Youth Cafe	
<b>Contact Person in Organisation</b>	Mrs S Wills	
<b>Have you contacted/visited the organisation to assess this application?</b>	<b>Contacted</b>	
<b>Name and Designation of Council Officer you have contacted to discuss the application eg Arts &amp; Culture, Social Work, Sports etc.</b>		
<b>Name:</b> Bill Campbell <b>Designation:</b> Youth Development Officer Helensburgh & Lomond		
<b>Third Sector</b> Yes	<b>Events and Festivals</b>	<input type="checkbox"/>
<b>a) Grant requested from A &amp; B Council?</b>	£520	
<b>b) Grant awarded last year?</b>	£0	
<b>c) Total Project cost?</b>	£1,040	
<b>d) How much coming from own resources?</b>	£520	
<b>e) How much coming from other agencies?</b>	£0	
<b>f) Grant Recommendation</b>	£520	
<b>Reason for grant:</b>	<i>(Please be specific as this will inform the subsequent contract)</i> The provision of drama workshops as requested by young people wishing to perform to raise funds for the organisation, sailing courses so that they can compete in local regattas and skate boarding sessions. The organisation have restricted Lottery funds to upgrade the skate park at the side of the café. This will provide an on site resource to the young people to practice the skills acquired at the Clydebank skate park lessons	
<b>Please tick which of the following is being addressed:</b>		
a)	Addressing Social Inclusion	Yes
b)	Alleviation of rural isolation	Yes
c)	Community Capacity Building	
d)	Enhancement of quality of life for residents and visitors	Yes
e)	Positive impact on local communities	Yes
f)	Improvement of health and wellbeing	
g)	Positive impact on the local environment	
<b>Have you received an end of project report for the previous grant award? Yes No</b>		
<b>If No, please give a reason</b>		
N/A		
<b>Do you concur with the organisation in their assessment of need? Please supply a very brief summary</b>		
The organisation provides a drop in facility for young people in the Kilcreggan area. The young people have requested an expansion of services to include drama workshops, sailing courses and skateboarding tuition		

**If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?**

N/A

**2 Financial Check – Have you checked the Organisation is:**

a)	Has passed financial check	Yes
b)	Fully constituted	Yes
c)	Has submitted a bank statement for all bank/savings accounts	Yes
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	N/A
e)	Within 50% of the costs for the project/activity	Yes

**Additionally, for Events and Festivals, have you checked the Organisation has:**

g)	A viable business plan	Yes	No
h)	A marketing plan for the activity	Yes	No
i)	A previous event budget	Yes	No
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes	No
k)	Evidence of appropriate insurance coverage	Yes	No
l)	Compliance with all relevant legal and licensing requirements	Yes	No
m)	Letters of support from other funders or local organisations	Yes	No

**3 General Criteria**

a)	Is the activity non-political?	Yes
b)	Is the project consistent with Council priorities?	Yes
c)	Does the project have open membership?	To young people in the Kilcreggan area
d)	Have sponsorship agreements been checked?	N/A
e)	How many people overall will benefit from this grant?	30
f)	Is the organisation well established?	Less than 1 year
g)	Have you identified any training needs for the organisations committee or volunteers?	Yes
h)	Does the organisation have volunteer training in place?	No
i)	Have you confidence in their ability to deliver a service?	Yes

**4 Policy and Procedures**

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	Awaiting confirmation	
b)	Clear recruitment policies	Yes	No
c)	Ongoing training and support for volunteers	Yes	No
d)	A code of conduct for staff and volunteers	Yes	No
e)	A Code of Good Practice	Yes	No
f)	An Equal Opportunities Policy	Yes	No
g)	A Policy for Managing Confidential Information	Yes	No
h)	Grievance Procedure for staff and volunteers	Yes	No
i)	A Disciplinary Procedure for staff and volunteers	Yes	No
Comments : No policies attached to application. Awaiting copies			



**5 Equal Opportunities**

What are the clients ethnic group(s)?  
Open to all young people in the Kilcreggan area

**A White**  
 Scottish       Other British       Irish  
 Any other White background please specify

**B Mixed**  
 Any Mixed background please specify

**C**  Eastern European

**D Asian, Asian Scottish or Asian British**  
 Indian       Pakistani  
 Bangladeshi       Chinese  
 Any other Asian background please write in

**E Black, Black Scottish or Black British**  
 Caribbean       African  
 Any other Black background please write in

**F Other Ethnic background**  
 Any other background please write in

**Signed:** .....

**Designation:** .....

**Date:** .....

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**ASSISTANCE TO THIRD SECTOR ORGANISATIONS****Assessment form Third Sector Grants including Events and Festivals****1 Details**

<b>Name of Assessing Officer</b>	Morevain Martin	
<b>Name of Organisation</b>	Helensburgh Play Park Association	
<b>Contact Person in Organisation</b>	Mrs L Johnstone	
<b>Have you contacted/visited the organisation to assess this application?</b>	Visited	
<b>Name and Designation of Council Officer you have contacted to discuss the application eg Arts &amp; Culture, Social Work, Sports etc.</b>		
<b>Name:</b> Alison McIlroy <b>Designation:</b> Service Officer Grounds & Horticulture		
<b>Third Sector</b>	Yes	<b>Events and Festivals</b> <input type="checkbox"/>
<b>a) Grant requested from A &amp; B Council?</b>	£1,570	
<b>b) Grant awarded last year?</b>	£0	
<b>c) Total Project cost?</b>	£18,000	
<b>d) How much coming from own resources?</b>	£1,500	
<b>e) How much coming from other agencies?</b>	£14,930	
<b>f) Grant Recommendation</b>	£1,570	
<b>Reason for grant:</b>	<i>(Please be specific as this will inform the subsequent contract)</i> The delivery of new play equipment for the second stage of the refurbishment of Hermitage Play park. This work has been carried out in partnership with Friends of Hermitage Park and Argyll & Bute Council. Once delivered and installed Hermitage Play Park have a Service Level Agreement with the Council for maintenance.	
<b>Please tick which of the following is being addressed:</b>		
a)	Addressing Social Inclusion	Yes
b)	Alleviation of rural isolation	
c)	Community Capacity Building	Yes
d)	Enhancement of quality of life for residents and visitors	Yes
e)	Positive impact on local communities	Yes
f)	Improvement of health and wellbeing	Yes
g)	Positive impact on the local environment	Yes
<b>Have you received an end of project report for the previous grant award?</b>		
<b>If No, please give a reason</b>		
New Application		
<b>Do you concur with the organisation in their assessment of need? Please supply a very brief summary</b>		
The organisation was established after it was raised with Elected Members that the current facilities in Hermitage Park were not 'fit for purpose' The first stage of the refurbishment of the play park has opened and this is now the second stage targeting an older age group than currently provided for. <b>The application is for a contribution towards the delivery costs of the new play equipment for the second stage</b>		

**If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?**

New applicant

**2 Financial Check – Have you checked the Organisation is:**

a)	Has passed financial check	Yes
b)	Fully constituted	Yes
c)	Has submitted a bank statement for all bank/savings accounts	Yes
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes
e)	Within 50% of the costs for the project/activity	Yes

**Additionally, for Events and Festivals, have you checked the Organisation has:**

g)	A viable business plan	N/A
h)	A marketing plan for the activity	N/A
i)	A previous event budget	N/A
j)	A planning framework with clear ownership, responsibility and liability for the event	N/A
k)	Evidence of appropriate insurance coverage	N/A
l)	Compliance with all relevant legal and licensing requirements	N/A
m)	Letters of support from other funders or local organisations	N/A

**3 General Criteria**

a)	Is the activity non-political?	Yes
b)	Is the project consistent with Council priorities?	Yes
c)	Does the project have open membership?	Yes
d)	Have sponsorship agreements been checked?	N/A
e)	How many people overall will benefit from this grant?	All parents and children in the Helensburgh area + visitors to the park
f)	Is the organisation well established?	Yes
g)	Have you identified any training needs for the organisations committee or volunteers?	No
h)	Does the organisation have volunteer training in place?	Yes
i)	Have you confidence in their ability to deliver a service?	Yes

**4 Policy and Procedures**

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	Yes
b)	Clear recruitment policies	Yes
c)	Ongoing training and support for volunteers	Yes
d)	A code of conduct for staff and volunteers	Yes
e)	A Code of Good Practice	Yes
f)	An Equal Opportunities Policy	Yes
g)	A Policy for Managing Confidential Information	Yes
h)	Grievance Procedure for staff and volunteers	Yes
i)	A Disciplinary Procedure for staff and volunteers	Yes

Comments : The organisation do not deal directly with unsupervised children. However as good practice they do have the policies in place

**5 Equal Opportunities**

What are the clients ethnic group(s)? Open to all

**A White**  
 Scottish       Other British       Irish  
 Any other White background please specify

**B Mixed**  
 Any Mixed background please specify

**C**  Eastern European

**D Asian, Asian Scottish or Asian British**  
 Indian       Pakistani  
 Bangladeshi       Chinese  
 Any other Asian background please write in

**E Black, Black Scottish or Black British**  
 Caribbean       African  
 Any other Black background please write in

**F Other Ethnic background**  
 Any other background please write in

**Signed:** .....

**Designation:** .....

**Date:** .....

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**ASSISTANCE TO THIRD SECTOR ORGANISATIONS****Assessment form Third Sector Grants including Events and Festivals****1 Details**

<b>Name of Assessing Officer</b>	Morevain Martin	
<b>Name of Organisation</b>	Garelochhead & Portincaple Trust	
<b>Contact Person in Organisation</b>	Mr R.S. McQueen	
<b>Have you contacted/visited the organisation to assess this application?</b>	<b>Visited</b>	
<b>Name and Designation of Council Officer you have contacted to discuss the application eg Arts &amp; Culture, Social Work, Sports etc.</b>		
<b>Name:</b>	<b>Designation:</b>	
<b>Third Sector Yes</b>	<b>Events and Festivals</b>	<input type="checkbox"/>
<b>a) Grant requested from A &amp; B Council?</b>	£4,000	
<b>b) Grant awarded last year?</b>	£0	
<b>c) Total Project cost?</b>	£8,305	
<b>d) How much coming from own resources?</b>	£2,000	
<b>e) How much coming from other agencies?</b>	£2,305	
<b>f) Grant Recommendation</b>	£4,000	
<b>Reason for grant:</b>	<i>(Please be specific as this will inform the subsequent contract)</i> A range of community consultation events including focus group workshops, door to door questionnaires and public open days. The previous plan resulted in a number of community projects delivering new resources to the village. It is anticipated that the new Action Plan for the area will stimulate equally good results.	
<b>Please tick which of the following is being addressed:</b>		
a)	Addressing Social Inclusion	Yes
b)	Alleviation of rural isolation	Yes
c)	Community Capacity Building	Yes
d)	Enhancement of quality of life for residents and visitors	Yes
e)	Positive impact on local communities	Yes
f)	Improvement of health and wellbeing	
g)	Positive impact on the local environment	Yes
<b>Have you received an end of project report for the previous grant award? Yes No</b>		
<b>If No, please give a reason</b>		
New Application		
<b>Do you concur with the organisation in their assessment of need? Please supply a very brief summary</b>		
The current action plan is now out of date and the Trust are looking to invigorate pride and community capacity within the area by consulting with local people on local priorities. The production of a new local plan will then enable the Trust to target appropriate funding		

**If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?**

New Application

**2 Financial Check – Have you checked the Organisation is:**

a)	Has passed financial check	Yes
b)	Fully constituted	Yes
c)	Has submitted a bank statement for all bank/savings accounts	Yes
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes
e)	Within 50% of the costs for the project/activity	Yes
<b>Additionally, for Events and Festivals, have you checked the Organisation has:</b>		
g)	A viable business plan	N/A
h)	A marketing plan for the activity	N/A
i)	A previous event budget	N/A
j)	A planning framework with clear ownership, responsibility and liability for the event	N/A
k)	Evidence of appropriate insurance coverage	N/A
l)	Compliance with all relevant legal and licensing requirements	N/A
m)	Letters of support from other funders or local organisations	N/A

**3 General Criteria**

a)	Is the activity non-political?	Yes
b)	Is the project consistent with Council priorities?	Yes
c)	Does the project have open membership?	Open to residents in Garelochhead and Portincaple
d)	Have sponsorship agreements been checked?	N/A
e)	How many people overall will benefit from this grant?	1750 approximately
f)	Is the organisation well established?	Yes
g)	Have you identified any training needs for the organisations committee or volunteers?	No
h)	Does the organisation have volunteer training in place?	Yes
i)	Have you confidence in their ability to deliver a service?	Yes

**4 Policy and Procedures**

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	N/A
b)	Clear recruitment policies	Yes No
c)	Ongoing training and support for volunteers	Yes No
d)	A code of conduct for staff and volunteers	Yes No
e)	A Code of Good Practice	Yes No
f)	An Equal Opportunities Policy	Yes No
g)	A Policy for Managing Confidential Information	Yes No
h)	Grievance Procedure for staff and volunteers	Yes No
i)	A Disciplinary Procedure for staff and volunteers	Yes No
Comments :		



**5 Equal Opportunities**

What are the clients ethnic group(s)? Open to all residents

**A White**  
 Scottish       Other British       Irish  
 Any other White background please specify

**B Mixed**  
 Any Mixed background please specify

**C**  Eastern European

**D Asian, Asian Scottish or Asian British**  
 Indian       Pakistani  
 Bangladeshi       Chinese  
 Any other Asian background please write in

**E Black, Black Scottish or Black British**  
 Caribbean       African  
 Any other Black background please write in

**F Other Ethnic background**  
 Any other background please write in

**Signed:** .....

**Designation:** .....

**Date:** .....

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**ASSISTANCE TO THIRD SECTOR ORGANISATIONS****Assessment form Third Sector Grants including Events and Festivals****Details**

<b>Name of Assessing Officer</b>	Morevain Martin	
<b>Name of Organisation</b>	Riding for the Disabled Gareloch Branch	
<b>Contact Person in Organisation</b>	Mrs K Bennet	
<b>Have you contacted/visited the organisation to assess this application?</b>	<b>Contacted</b>	
<b>Name and Designation of Council Officer you have contacted to discuss the application eg Arts &amp; Culture, Social Work, Sports etc.</b>		
<b>Name:</b>	<b>Designation:</b>	
<b>Third Sector</b> Yes	<b>Events and Festivals</b>	<input type="checkbox"/>
<b>a) Grant requested from A &amp; B Council?</b>	£5,580	
<b>b) Grant awarded last year?</b>	£450	
<b>c) Total Project cost?</b>	£11,160	
<b>d) How much coming from own resources?</b>	£1,000	
<b>e) How much coming from other agencies?</b>	£4,580	
<b>f) Grant Recommendation</b>	£450	
<b>Reason for grant:</b>	<i>(Please be specific as this will inform the subsequent contract)</i> The organisation delivers a service to anyone within the Helensburgh and Lomond area with a disability. The application is for insurance and livery costs for 2 horses along with competition entry fees, information/test sheets and transport costs. They compete both locally and nationally and have an excellent record of achievements. The organisation has a comprehensive training programme for volunteers to assist the riders.	
<b>Please tick which of the following is being addressed:</b>		
a)	Addressing Social Inclusion	Yes
b)	Alleviation of rural isolation	
c)	Community Capacity Building	
d)	Enhancement of quality of life for residents and visitors	
e)	Positive impact on local communities	Yes
f)	Improvement of health and wellbeing	Yes
g)	Positive impact on the local environment	
<b>Have you received an end of project report for the previous grant award?    Yes</b>		
<b>If No, please give a reason</b>		
<b>Do you concur with the organisation in their assessment of need? Please supply a very brief summary</b>		
This is the only local organisation delivering this service to local residents. They have a wide selection of members from adults recovering from strokes to young disabled children		

**If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?**

To be able to continue delivering the service the organisation recently purchased 2 specially trained horses, these had previously been on hire to the organisation and were about to be sold and moved out of the area. This has resulted in increased costs to the organisation as they now have to pay for livery and insurances

**2 Financial Check – Have you checked the Organisation is:**

a)	Has passed financial check	Yes
b)	Fully constituted	Yes
c)	Has submitted a bank statement for all bank/savings accounts	Yes
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes
e)	Within 50% of the costs for the project/activity	Yes

**Additionally, for Events and Festivals, have you checked the Organisation has:**

g)	A viable business plan	Yes	No
h)	A marketing plan for the activity	Yes	No
i)	A previous event budget	Yes	No
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes	No
k)	Evidence of appropriate insurance coverage	Yes	No
l)	Compliance with all relevant legal and licensing requirements	Yes	No
m)	Letters of support from other funders or local organisations	Yes	No

**3 General Criteria**

a)	Is the activity non-political?	Yes
b)	Is the project consistent with Council priorities?	Yes
c)	Does the project have open membership?	Open to disabled riders volunteers and instructors
d)	Have sponsorship agreements been checked?	N/A
e)	How many people overall will benefit from this grant?	40 disabled riders and their carers
f)	Is the organisation well established?	Yes
g)	Have you identified any training needs for the organisations committee or volunteers?	No
h)	Does the organisation have volunteer training in place?	Yes
i)	Have you confidence in their ability to deliver a service?	Yes

**4 Policy and Procedures**

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	Yes
b)	Clear recruitment policies	Yes
c)	Ongoing training and support for volunteers	Yes
d)	A code of conduct for staff and volunteers	Yes
e)	A Code of Good Practice	Yes

f)	An Equal Opportunities Policy	Yes
g)	A Policy for Managing Confidential Information	Yes
h)	Grievance Procedure for staff and volunteers	Yes
i)	A Disciplinary Procedure for staff and volunteers	Yes
Comments :		

**5 Equal Opportunities**

What are the clients ethnic group(s)?  
 open to all individuals with a disability  
 Open to anyone to volunteer as an assistant

**A White**  
 Scottish       Other British       Irish  
 Any other White background please specify

**B Mixed**  
 Any Mixed background please specify

**C**  Eastern European

**D Asian, Asian Scottish or Asian British**  
 Indian       Pakistani  
 Bangladeshi       Chinese  
 Any other Asian background please write in

**E Black, Black Scottish or Black British**  
 Caribbean       African  
 Any other Black background please write in

**F Other Ethnic background**  
 Any other background please write in

**Signed:** .....

**Designation:** .....

**Date:** .....

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**ASSISTANCE TO THIRD SECTOR ORGANISATIONS****Assessment form Third Sector Grants including Events and Festivals****1 Details**

<b>Name of Assessing Officer</b>	Morevain Martin	
<b>Name of Organisation</b>	Royal British Legion Helensburgh District	
<b>Contact Person in Organisation</b>	Mrs I White	
<b>Have you contacted/visited the organisation to assess this application?</b>	<b>Contacted</b>	
<b>Name and Designation of Council Officer you have contacted to discuss the application eg Arts &amp; Culture, Social Work, Sports etc.</b>		
<b>Name:</b>	<b>Designation:</b>	
Third Sector    Yes	Events and Festivals	<input type="checkbox"/>
<b>a) Grant requested from A &amp; B Council?</b>	£452	
<b>b) Grant awarded last year?</b>	£225	
<b>c) Total Project cost?</b>	£904 (including £200 'in kind that is not eligible)	
<b>d) How much coming from own resources?</b>	£452	
<b>e) How much coming from other agencies?</b>	£0	
<b>f) Grant Recommendation</b>	£225	
<b>Reason for grant:</b>	<i>(Please be specific as this will inform the subsequent contract)</i> The hosting of a Remembrance Day parade including hospitality and contingency plans for wet weather. The organisation is well supported locally and this event is now well established in the local calendar	
<b>Please tick which of the following is being addressed:</b>		
a)	Addressing Social Inclusion	Yes
b)	Alleviation of rural isolation	
c)	Community Capacity Building	
d)	Enhancement of quality of life for residents and visitors	
e)	Positive impact on local communities	Yes
f)	Improvement of health and wellbeing	
g)	Positive impact on the local environment	
<b>Have you received an end of project report for the previous grant award?    Yes</b>		
<b>If No, please give a reason</b>		
<b>Do you concur with the organisation in their assessment of need? Please supply a very brief summary</b>		
This event involves vulnerable elderly residents taking part in a remembrance day event		
<b>If the organisation has received funding over the previous 2 years please justify reason for re-awarding a grant?</b>		
This is an annual event		

**2 Financial Check – Have you checked the Organisation is:**

a)	Has passed financial check	Yes
b)	Fully constituted	Yes
c)	Has submitted a bank statement for all bank/savings accounts	Yes
d)	Has submitted audited/signed accounts (or signed financial projections if a new group).	Yes
e)	Within 50% of the costs for the project/activity	Yes
<b>Additionally, for Events and Festivals, have you checked the Organisation has:</b>		
g)	A viable business plan	Yes No
h)	A marketing plan for the activity	Yes No
i)	A previous event budget	Yes No
j)	A planning framework with clear ownership, responsibility and liability for the event	Yes No
k)	Evidence of appropriate insurance coverage	Yes No
l)	Compliance with all relevant legal and licensing requirements	Yes No
m)	Letters of support from other funders or local organisations	Yes No

**3 General Criteria**

a)	Is the activity non-political?	Yes
b)	Is the project consistent with Council priorities?	Yes
c)	Does the project have open membership?	No, only open to ex service personnel
d)	Have sponsorship agreements been checked?	N/A
e)	How many people overall will benefit from this grant?	100
f)	Is the organisation well established?	Yes
g)	Have you identified any training needs for the organisations committee or volunteers?	No
h)	Does the organisation have volunteer training in place?	Yes
i)	Have you confidence in their ability to deliver a service?	Yes

**4 Policy and Procedures**

a)	Have you checked that the organisation, particularly if they work with children under 18 or vulnerable adults have a Child Protection Policy or are compliant with the VPG. If No, can you refer to Children and Families Section, SW?	N/A
b)	Clear recruitment policies	Yes No
c)	Ongoing training and support for volunteers	Yes No
d)	A code of conduct for staff and volunteers	Yes No
e)	A Code of Good Practice	Yes No
f)	An Equal Opportunities Policy	Yes No
g)	A Policy for Managing Confidential Information	Yes No
h)	Grievance Procedure for staff and volunteers	Yes No
i)	A Disciplinary Procedure for staff and volunteers	Yes No
Comments :		



**5 Equal Opportunities**

What are the clients ethnic group(s)?

Open to ex-service personnel

**A White**

Scottish

Other British

Irish

Any other White background please specify

**B Mixed**

Any Mixed background please specify

**C**

Eastern  
European

**D Asian, Asian Scottish or Asian British**

Indian

Pakistani

Bangladeshi

Chinese

Any other Asian background please write in

**E Black, Black Scottish or Black British**

Caribbean

African

Any other Black background please write in

**F Other Ethnic background**

Any other background please write in

**Signed:** .....

**Designation:** .....

**Date:** .....

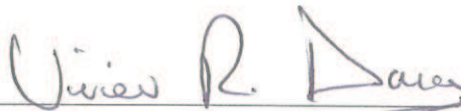
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Notice of motion under Standing Order 13:

That the Helensburgh and Lomond Area Committee:

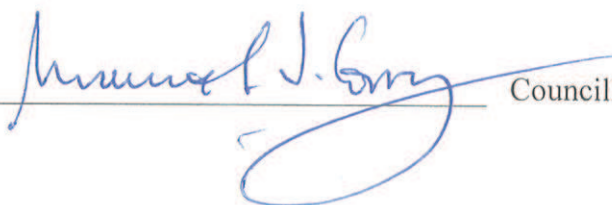
- a. Recognises and values the dedication and commitment of the volunteers and management who stage the Cowal Highland Gathering which contributes to the economic viability and sustainability of the local community and is a significant and prestigious cultural event for the whole of the Argyll and Bute area.
- b. Is committed to promoting equality and ensuring that all youngsters who reside in Argyll and Bute have equity of opportunity to achieve their aspirations, ambitions and potential.
- c. Agrees to recommend to the council that the management of the Cowal Highland Gathering be advised that the current discriminatory practice in the Highland Dancing competitions whereby Helensburgh and Lomond dancers are excluded from the Argyllshire Championships ceases from 2013 onwards as a condition of the continuation of all funding, both "in kind" and through the SLA, provided by Argyll and Bute council.
- d. Agrees to recommend to the council that the management of the Cowal Highland Gathering be advised that the definition of Argyll and Bute in all of the competitions at the event from 2013 onwards reflects the current boundary of the local authority as a condition of the continuation of council funding.
- e. Agrees that this motion be considered by the council at its next meeting on the 23<sup>rd</sup> August 2012.

Signed: \_\_\_\_\_



Councillor Vivien Dance.

Signed \_\_\_\_\_



Councillor Maurice Corry

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Motion on Fairtrade August 2012

That the Helensburgh & Lomond Area Committee

- a) Supports the position taken by Argyll & Bute Council in June 2005 when it passed the undernoted motion:

**Decision**

*The Council resolved -*

- 1. to re-affirm its previous resolution to support the aims and objectives of the Fairtrade Foundation;*
- 2. that Fairtrade tea and coffee be served as normal practice at meetings, and in its offices and canteens, throughout the Council area;*
- 3. to welcome the designation of Oban and Dunoon as Fairtrade towns when they fulfil the requirements laid down by the Fairtrade Foundation;*
- 4. to welcome for the future, recognition of other towns or areas in Argyll and Bute which seek Fairtrade status; and*
- 5. that the Director of Operational Services to nominate a suitable officer to work with local Fairtrade steering groups.*

*(Ref: Letter from Dunoon Fairtrade Scheme Group dated 23 May 2005)*

And

- b) the Area Committee supports the current effort to acquire Fairtrade status for Helensburgh and endorses the forthcoming application for Helensburgh to be granted Fairtrade status to join Oban & Dunoon as Fairtrade Towns as a necessary step towards Fairtrade status for the whole Council area.

Moved Councillor Ellen Morton



Seconded Councillor Vivien Dance



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